

# FLOOR & DECOR

2500 Windy Ridge Pkwy SE | Atlanta, GA 30339

## Store Information

<b>Store #</b>	<b>Location:</b>		
<b>Address:</b>			
<b>City:</b>	<b>State:</b>	<b>Zip:</b>	
<b>CEM Name:</b>			
<b>CEM Phone #</b>		<b>Store Phone #</b>	

## Project Information

<b>Description:</b> Product Location Tracking (PLT) Setup	
<b>Start Date:</b>	<b>End Date:</b>
<b>Apollo Lead Name:</b>	

## Scope of Work

Floor & Decor has contracted Apollo Retail to setup Product Location Tracking (PLT). This letter serves as a notice for the manager on duty at the above location to allow the Apollo Retail Specialists access to the PLT application via the store's Sales Floor Enablers (SFEs). The SFE must be logged in with F&D manager credentials. Two representatives will be assigned to the above location to setup PLT; therefore, two devices are required.



Apollo is responsible for setting up the store in the application, placing locator tags and scanning all easily identified product into its respective location on the sales floor and warehouse(s). All required supplies must be provided to the Apollo Retail Specialists upon arrival.

**Important Notice:** All Apollo Retail Specialists must have their temperature taken and answer the Wellness Questionnaire upon arrival each day.

## Questions & Concerns

Please email [ProjectandProcessSupport@flooranddecor.com](mailto:ProjectandProcessSupport@flooranddecor.com) with any questions or concerns regarding Apollo Retail or the scope of work listed above.